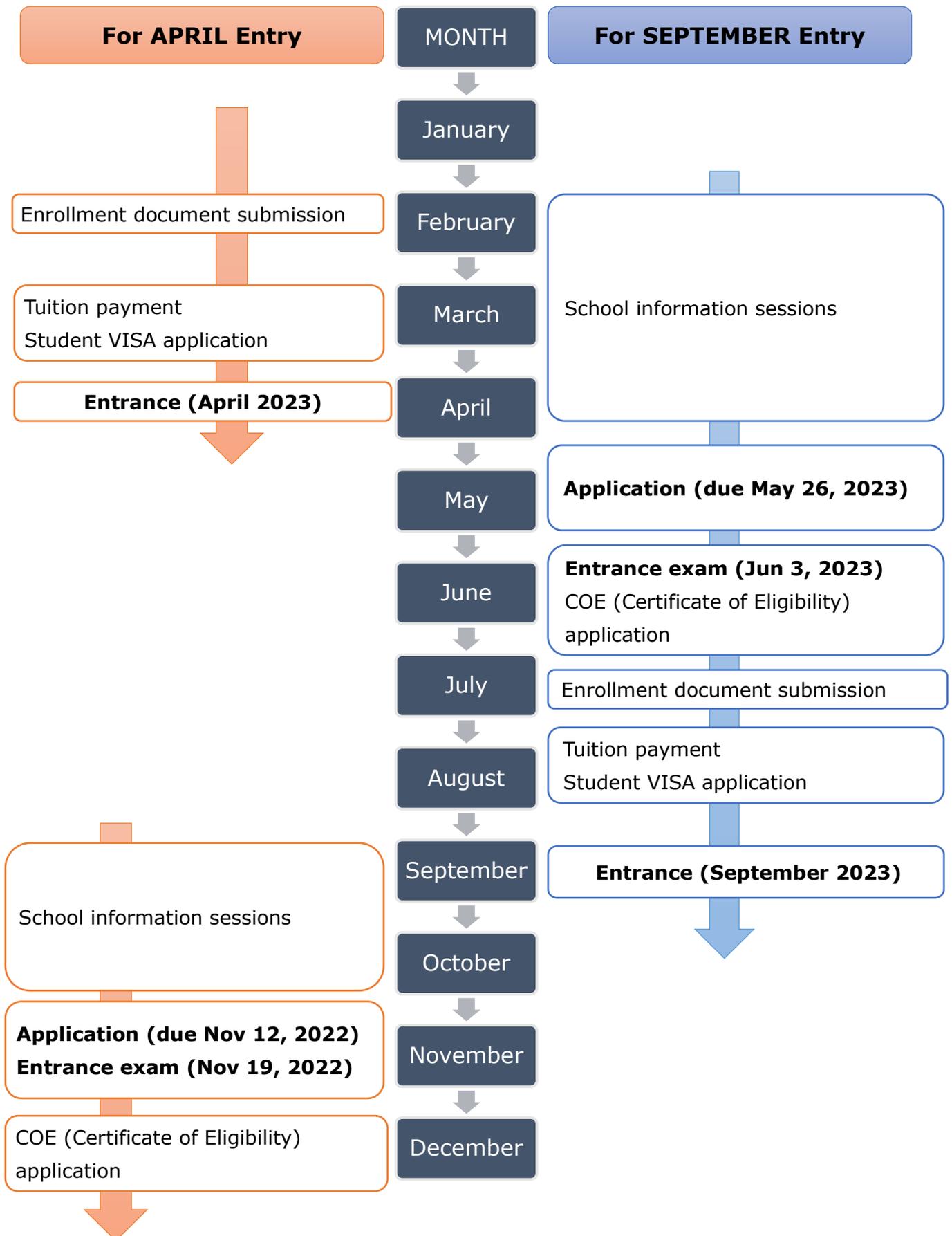




Application Guidelines for International Students

For Entrance in:
April 2023
September 2023

1. Application Schedule



2. Important Dates and Deadlines

Entry	Application Period	Exam Date	Result Notification
Apr. 2023	Sat., Oct 1, 2022 - Sat., Nov 12, 2022	Sat., Nov 19, 2022	In about 2 weeks after the exam
Sep. 2023	Mon., Apr 17, 2023 - Fri., May 26, 2023	Sat., Jun 3, 2023	In about 2 weeks after the exam

*The schedule may differ depending on the country/region. For more information, please contact <international@meikei.ac.jp>

3. Application Procedure

1) Application Requirements (For MG/IB/Year-long program applicants)

To apply for Meikei High School, you must have:

- been born on Apr 1, 2008, or earlier.
- completed (or are expected to complete) junior high school by the day of enrollment.
- completed (or are expected to complete) 9 years of education by the day of enrollment.

*It is recommended that you have studied Japanese for 12 months or more.

2) Application Documents ◆required ◇optional (submit if available)

◆ **Application Form** (Type in the designated format)

◆ **Reasons for Studying Overseas and Future Plans** (Type in the designated format)

◆ **Academic transcript of your junior high school**

- If you are a current high school student, submit the academic transcripts of BOTH of your junior high and high schools.

◇ **An official proof of your language proficiency** (JLPT, TOEFL, IELTS, TOEIC, etc.)

- If you have a certain level of English proficiency, you may be exempt from our English test. To prove your proficiency, submit an official score (for the standard of the level, see the table). An exemption is determined by considering your English proficiency, linguistic and educational backgrounds.

Course	CEFR	TOEFL iBT	IELTS
MG	B2	70	5.5
IB	C1	95	7.0

◇ **A photocopy of your passport**

3) How to Apply

- Submit your documents either (a) via postal service to Meikei High School or an agency in your country/region or (b) via email to the address below in PDF format.
- For inquiries and submissions, contact us at <international@meikei.ac.jp>.

4. Entrance Examination (Paper Test & Oral Interview)

1) Examination Content (applicable to MG/IB/Year-long programs)

Applicants will take a paper test and attend an oral interview in our entrance examination.

Paper Test

The paper test will be held at a designated test site in your country/region.

The subjects required differ depending on the course you are applying for:

Course	Is the subject required?		
	English	Mathematics	Japanese
MG	Yes (*see below)	Yes	Yes
IB	Yes (*see below)	Yes	No
Year-long	Yes (*see below)	No	Yes

English (50 minutes, 100 points)

*If you demonstrate a sufficient level of English proficiency, you may be exempt from the English test. See the "Application Documents" in the previous section and submit official scores when you apply.

*If you have been officially educated in English (such as at an international school), you may be exempt from the English exam.

Mathematics (50 minutes, 100 points)

In the Mathematics test, supplementary explanations will be provided in English.

Year-long program applicants are not required to take this test.

Japanese (50 minutes, 100 points)

The score of the Japanese language test is used solely to assess your language proficiency, and it does not affect the admission decision.

Oral Interview

You will be interviewed for approximately 30 minutes in English or Japanese, depending on your language proficiency.

The interview will be held online (on Skype or Zoom) or face-to-face at a designated school or agency in your country/region.

As a rule, your guardian must accompany you during the interview.

2) Application Fee

The application fee is ¥20,000 per applicant, and it must be paid BEFORE the paper test.

3) Result Notification

The results will be notified via email within about 2 weeks from the examination.

5. Enrollment Procedure

After receiving the notification of acceptance, submit the following documents to Meikei High School or your agency at your earliest convenience.

- 1) **Sponsorship letter** [original]
- 2) **Certificate of Employment** of the sponsor (issued within 3 months) [original]
- 3) **Income Certificate** of the sponsor (issued within 3 months) [original preferred]
- 4) An official proof of **the relationship between the applicant and sponsor** [original]
- 5) **Bank Balance Certificate** of the sponsor (issued within 3 months) [original]
 - The balance must cover the necessary costs (including tuition and dormitory fee) for one year of study abroad at Meikei High School.
- 6) **Transaction history for the latest one year** of the sponsor's bank account [original]
- 7) 4 copies of a **photo of the applicant** (taken within 6 months)
 - Size 4cm×3cm, no cap/hat/head covering, with a plain background
- 8) **Certificate of Graduation** of the last school attended or **Certificate of Student Status** at your current school (issued within 3 months) [original]
 - If you are a current high school student, submit BOTH a Certificate of Graduation from your junior high school AND a Certificate of Student Status at your high school.
- 9) **Official Academic Transcript** of the last school you attended [original]
 - It must be signed or sealed by the school principal.
 - If you are a current high school student, submit the transcripts of BOTH of your junior high school and high school.
- 10) An official document to prove your **Japanese language learning experience** (minimum 12 months) [original]
 - It must include the institution name, period of study, and contents of the courses attended.
 - If you have no or a shorter learning experience, please contact us.
- 11) A **photocopy of your passport**

6. Expenses to Study Abroad

1) Lists of Expenses

[Expenses upon admission]

Expenses	(The amount is the same for April and September entry)
Registration fee	¥650,000
Clothing costs	¥120,000
Application fee	¥20,000

[Yearly expenses]

Expenses	One year (12 months, Apr 2023 - Mar 2024)		Half Year (7 months, Sep 2023 - Mar 2024)	
	MG Course	IB Course	MG Course	IB Course
Tuition fee	¥994,800	¥1,564,800	¥580,300	¥912,800
Books & course supplies	¥120,000		¥120,000	
Dormitory fee	¥684,000		¥399,000	
Dormitory meal	¥330,000		¥192,500	
Dormitory bedding	¥28,000		¥16,500	
National health insurance	¥17,000		¥10,000	
Total	¥2,173,800	¥2,743,800	¥1,210,300	¥1,542,800

2) The details of the expenses

A) **Registration fee:** ¥650,000

- The registration fee is required only in your first year at Meikei High School.
- You must pay this fee if you plan to enter or transfer to Meikei High School and earn a high school diploma or IBDP. This fee is not required for international students who stay here for only one year (including exchange students).
- The registration fee is a sum of the following fees.

Enrollment confirmation fee	¥250,000
Facility expenses	¥160,000
Dormitory entrance fee	¥240,000
Total (Registration fee)	¥650,000

- The enrollment confirmation fee (¥250,000) must be paid within 10 days after the result is notified. As soon as your payment is confirmed, we will begin the procedure to acquire the status of residence for you. As for the other fees, you may pay simultaneously with the tuition and other expenses.
- The registration fee will only be refunded if you cancel your enrollment BEFORE your entrance.

B) **Clothing costs** (including training wear, etc.): ¥120,000

- These are required only in your first year at Meikei High School.
- They cover the following: a school jacket, a pair of slacks or a skirt, white shirts, a summer polo, a sweater, a vest, a tie (or a ribbon), a school emblem, a pair of school shoes, indoor shoes, training wear (a set of a jersey and a pair of pants), a sports T-shirt, and a pair of short pants, swimwear, rugby (male) or kendo (female) uniforms, and a lab coat.
- For extra clothes, you must pay by yourself.

C) **Application fee:** ¥20,000

D) **Annual tuition** MG Course: ¥994,800 IB Course: ¥1,564,800

- This is annual tuition for the 2023 academic year. The tuition must be paid within 10 days after your COE is issued. (It takes approximately 30 to 70 days after the entrance examination until the COE issuance.)
- The tuition is non-refundable after enrollment.

E) Dormitory fee: ¥684,000

- This is an annual dormitory fee for the 2023 academic year.
- Usually, dormitory students share a room with another student. You are provided with a desk, a bookshelf, a bed, a clothes case, and a desk light for personal use.
- You may also use the shared equipment, including a refrigerator, a microwave, an air conditioner, a hot-water server, a cold-water server, western-style toilets, a shower building (equipped with a large public bath, private shower rooms, and hair dryers), and an iron.

F) Dormitory meal expenses: ¥330,000

- This is an annual meal expense for the 2023 academic year. It covers three meals daily (breakfast, lunch, and dinner) in all months except August.
- August is a summer vacation month. Additional expenses are required for extra dormitory meals if you want to stay in the dormitory. The payment amount depends on the number of meals you have at the school dining hall.
- The meal expenses will only be refunded if you quit our school halfway through the academic year, and we will refund meal expenses for the following months.

G) Dormitory bedding rental fee: ¥28,000

- This fee is an annual rental fee for dormitory bedding.
- The bedsheet is renewed once a week, and the bedding is renewed three times a year. You may also bring your own bedding into the dormitory. However, electrical bedding devices (including electric blankets) are prohibited.

H) Course material fee: ¥120,000

- This is an annual course material fee for the 2023 academic year.
- The course material fees for MG and IB courses are the same. However, there may be additional expenses for IB course students.
- The course material fee is only refundable if you quit our school halfway through the academic year.

I) National Health Insurance: ¥17,000

- This is an annual insurance fee for the 2023 academic year. You are required to pay the insurance fee simultaneously with the tuition.

3) How to pay the expenses

Send all expenses by bank transfer to the following bank account. We do not accept credit card payments.

BANK NAME: SUMITOMO MITSUI BANKING CORPORATION
(SWIFT: SMBCJPT)
BRANCH NAME: TSUKUBA BRANCH
BANK ADDRESS: 5-19, Kenkyugakuen, Tsukuba-shi, Ibaraki, 305-0817
Japan
TEL: +81-29-855-9621
ACCOUNT NAME: MEIKEI HIGH SCHOOL
ACCOUNT NO.: 244-0146545
ADDRESS: 1-1, Inarimae, Tsukuba-Shi, Ibaraki, 305-8502 Japan
TEL: +81-29-851-6611

4) Other optional expenses

A) **School trip fee**

- During the high school 2nd year, students have a school trip. International students in the 2nd year may choose to (a) join the trip with the regular students or (b) participate in a special domestic school trip for international students.

B) **External examination fee**

- Meikei students take examinations held by external organizations (such as practice university entrance examinations) several times a year. You may take the external exams if you wish. You must pay the exam fee by yourself.

C) **Individual evening tutoring fee**

- International students can take individual tutoring sessions on various subjects (including the Japanese language) at their request. Most tutors are current graduate students at the University of Tsukuba. You must pay the tutoring fee by yourself.

D) **Homestay commission**

- International students may experience a homestay during a long vacation if they are interested. Your homestay will be arranged through the agency “(株)ネクステージ Homestay in Japan.” The commission depends on the season and other factors.

5) Insurance systems

A) **National Health Insurance**

International students who plan to stay in Japan for three months or more must join the National Health Insurance. It covers 70% of medical fees, and patients pay the rest (30%).

B) **Insurance for injuries during school activities**

- Meikei High School pays insurance fees for students' injuries during school activities. (The course material fee covers the insurance fee.) However, you are strongly advised to take out optional medical or injury insurances in your home country as well.

6) Tuition support and scholarships

A) **Tuition support**

- International students who study in Japan for two years or more can receive financial support from the Japanese Government. You will be provided with ¥9,900/month during your stay. You will be registered for the system right after your enrollment and receive the fund about three months later and on.

B) **Scholarships**

- In Japan, there are no official scholarship systems for high school students.
- Meikei High School does not offer scholarships except in special cases.

7. Contact Us (for inquiries, document submission, etc.)

Address: International Student Center, Meikei High School
1-1 Inarimae, Tsukuba City, Ibaraki
305-0061 JAPAN

Email: international@meikei.ac.jp

Tel: (+81)29-851-6611

Fax: (+81)29-856-5455